



**BOARD OF DIRECTORS MEETING MINUTES
SUMMIT PARK HOMEOWNERS ASSOCIATION**

Held: January 10, 2023, starting at 6:00 P.M., via remote video conference call

A. Call to order (Board member roll call)

(present / excused)

/ Cait Francis (Board Advisor)
 / Dave Serena (Chair)
 / Fran Craigle (Board Advisor)
 / Jackie Silva (Treasurer)
 / Mike Quinones (Board Advisor)
 / Nina Pacchia (Board Advisor)

B. Approval of Board of Directors Minutes from the Previous Meeting

The Summit Park Homeowners Association's (the "Association") September 20, 2022 Board meeting minutes were unanimously approved by email vote by members of the Board present at the current meeting. The Board minutes, as with all other recent Board minutes from the Association, are posted on the Association's community website at <https://SummitParkUtah.net>.

C. Treasurer's Report

The Association's 2022 year-end Treasurer's financial report indicates a current balance of \$31,809.02 (\$19,401.28 in the corporate checking account and \$12,407.74 in the corporate savings account). No significant expenses since the last reporting period are noted in the report. The latest Treasurer's financial report, as well as the projected annual budget, are posted on the Association's community website at <https://SummitParkUtah.net>.

D. New and Existing Business Activities

- a. **Association's Community Website.** The redesigned community website became live in mid-November 2022. The redesign is more user friendly and is easier to navigate. Key documents have been updated and found as attachments, including all of the Association's governing documents, the Community Code of Conduct, and the Summit Park Welcome pack.
- b. **Annual General Membership Meeting.** The Association is expected to hold its annual general membership meeting in March, based on availability of the public conference room at the Summit County Library in Synderville. The primary purpose of the meeting will be for the Board to answer questions that they may have from members of the Association.
- c. **Firewise and Related Community Fire Mitigation Activities.** The Association has updated the Community Wildfire Preparedness Plan for Summit Park and submitted it to the Department of Natural Resources, Division of Forestry, Fire and State Lands of Utah. The Plan is important in helping our community gain access to grants and funds that goes towards wildfire mitigation activities in our community.

E. Next Meeting of the Board of Directors

The next meeting of the Board of Directors will coincide with the annual membership meeting.

F. Board Meeting Adjournment

With no other business to be discussed, the Board meeting was adjourned at 7:05 P.M.