

## MINUTES

### Regular Board of Directors and Association Members Meeting Summit Park Homeowners Association

Held on: May 25<sup>th</sup>, 2021, starting at 7:00 P.M., via remote video conference call

#### A. Call to order (Board member roll call)

*(present / not present)*

<input checked="" type="checkbox"/>	/	<input type="checkbox"/>	Dave Serena
<input type="checkbox"/>	/	<input checked="" type="checkbox"/>	Fen Evans
<input checked="" type="checkbox"/>	/	<input type="checkbox"/>	Fran Craigle
<input checked="" type="checkbox"/>	/	<input type="checkbox"/>	Jackie Silva
<input checked="" type="checkbox"/>	/	<input type="checkbox"/>	Mike Quinones
<input checked="" type="checkbox"/>	/	<input type="checkbox"/>	Nina Pacchia

#### B. Approval of Minutes from the Previous Meeting

The minutes from the last Board meeting held on April 20<sup>th</sup>, 2021 was approved by a majority of Board members present at the meeting. The minutes and associated treasurer's report will be posted on our website.

#### C. Treasurer's Report

As of April 30 2021, the SPHOA accounts reflect balances of \$27,059.08 in the Association's Checking Account and \$12,398.54 in the Association's Savings Account. The full reports are attached and will be posted to website.

#### D. New and unfinished business

- a. **Tree Bounty Program:** Setting the criteria for someone who moves in to Summit Park. For example a new resident may or may not have paid their dues, but the stipulation of the program is that you must be a paying member of the HOA.
  - i. Set it up like it's a pro rata bounty: if they paid for 3 years HOA fees, they get the full amount. If paid two years, they get 2/3, if they paid one year, they get 1/3.
  - ii. \$7000 cap annually for the grant (defensible space plus trees)
  - iii. \$1500 cap annually for the tree bounty (trees)
  - iv. \$8500 total for the program
- b. **Grant Program:** Jessica Kirby received \$140,000 in federal grant money—this money is distributed throughout the state, it has been allocated to watershed restoration grant. The grant is used to preserve watershed, wildlife habitat, etc. The funds have been allocated to Summit Park. We need to start thinking about how we can administer the money throughout the community.
- c. **Dumpster Days:** Jackie sent in paperwork and deposit to the county. Work order has been submitted to fix the entryway by the gate. 18 dumpsters have been reserved. Dave will create a volunteer sign-up sheet via Survey Monkey and send link. Nina will post to social media, website, and send an email.
- d. **Dues Paid by Credit Card:** Tabled until we decide we need it

#### E. Next Meeting

- a. Scheduled for **Tuesday, June 29<sup>th</sup> at 7:00 P.M.**

#### F. Meeting adjournment

- a. With no other business to be discussed, the Board meeting was adjourned at 8:29 P.M.

# SPHA TREASURER'S REPORT

APRIL 2021

COMPLETED BY: Jackalyn Silva

## INCOME

Dues	5,650.00	
Dues from Paypal	1,604.48	
Dumpster Days	-	
Transfer fees	1,300.00	
Bank Interest	0.61	
Firewise Application Fees/ Donations/Grant	150.00	
Credit		
<b>Total</b>		<b>8,705.09</b>

## EXPENSES

Operational *	828.01	
Dues/Printing/Mailings	2,364.65	
Liability Insurance	828.00	
Land Lease		
Web Site	150.00	
Annual Mtg		
Dumpsters/Republic Svs		
Dumpsters Expenses		
Miscellance SPHA Expenses		
Tree Bounty		
Firewise Expenses	500.00	
Donations	350.00	
Chipping		
Community Event/Decals		
Sprint to Summit		
Bylaws recorded		
Refund dues overpymt		
<b>Total</b>		<b>5,020.66</b>

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Current bank balance	Checking	<b>23,918.35</b>
	Savings	<b>12,138.34</b>

\* Operational: Post box, taxes, business license, county list, supplies, Treasurer