

**Summit Park HOA Board Meeting**  
**August 25, 2015 7:00 pm**  
**Mike's House**  
**Minutes**

Attendees: Rob Phillips, Mike Quinones, Jackie Silva, Dawn Spinhirne-Martin, Lauren O'Malley, and Fran Craigle

Meeting called to order: 7:17 pm

Motion to approve the minutes from the previous meeting. Seconded. Approved.

**Treasurer's Report**

- Treasurer will send second dues notice via postal mail to owners in Plats A&B that haven't paid 2015 dues.
- We sponsored Sprint to the Summit again this year and plan to be more involved next year.

Action item: Rob to contact Mark regarding involvement for next year

**Architecture Committee Report**

- Building is booming in Summit Park this summer. The county has been focused closely on the permits and building requirements.
- Consider creating a welcome packet to the neighborhood that we can give to realtors and new owners. Packet would give information about the snow, trees, fire mitigation, and so on.

Action item: Lauren to scan/email the same welcome packets from other neighborhoods to the board for review

**Firewise Committee Update**

- County added street lights at the entrance and exit ramps of I-80 at the entrance of the neighborhood.
- PCFD chipping program will end soon
- Fire Station in Summit Park has been approved to be a temporary mechanic shop
- Five people have received tree bounties this year

Action item: Dawn to post tree bounty application to the website

Action item: Dawn to post firewise photos on website

- This will be an exceptionally high fire risk year; remind residents to continue clearing brush and creating defensible space

## Park Lark Newsletter planning

- Park Lark to be sent out by the middle of September. Deadline for articles by September 10<sup>th</sup>; Park Lark file to be created and to the printer by 9/21st.
- Jess w/ Basin Rec contributed an article for the Park Lark. Put summary/shortened version focused on trails and traffic in the newsletter and the full version with the land acquisition information on the website.
- Include notice about the November meeting
- Include Rob's 10 winter driving tips
- Include Mike's defensible space bullet points
  - Action items: Mike to contact No Worries to ask for updated logo for the Park Lark and confirm the date of the community meeting for November
    - Lauren – write architectural committee update for Park Lark & ask county for the number of houses built in 2015. Explain the committee services
    - Mike – write report on firewise work over the past year (# of lots that are defensible, forest cleanup recap)
    - Rob to contact Jess for shortened summary of her article
    - Rob to pull up winter driving tips article from last year
    - Mike – talk with Tim Love about getting map on
    - Dawn - Ask Joanna if we can get the HOA more involved and offer to advertise the opening in the Park Lark
- November Community Meeting planning
  - Set date and location: Wednesday November 11<sup>th</sup> at No Worries

Action item: Rob –Ask Jess to speak at community meeting in November.
- Park City Neighbor Day – Sept 26<sup>th</sup>
  - Dawn to post notice on Facebook as a reminder and encourage people to get out in the neighborhood to socialize with their neighbors
- Traffic Committee Update
  - Residents are concerned about the speed of non-residents driving up to the trail to ride bikes/hikes. REI and other stores are promoting the Summit Park trails, creating overuse on the trails, parking, and traffic.
  - Action items
    - Rob to contact Jess about the bulletin board being installed at the trailheads and ask about opening the gate to allow parking beyond the gate as originally intended to get people off the road parking

- Create signs on respectful parking with description of alternative parking (other end of the trailhead), traffic speeds in the neighborhood, wildlife safety & moose awareness
  - Traffic Committee – make moose cutout signs
  - Traffic Committee – design “slow down” signs
- HOA property & storage –
  - Lauren volunteered to store signs and tents in her garage
- Open Board Member positions
  - Motion to have Fran Craigle become a board member. Seconded. Approved.
  - Vote at the November meeting for board members to fill open officer positions
- Open floor for New Business
- Schedule Next Meeting: September 23<sup>rd</sup>, 7pm, Dawn’s house

Meeting adjourned: 8:49 pm