

Summit Park HOA Board Meeting
July 8, 2015 7:00 pm
Minutes

Attendees: Rob Phillips, Jackie Silva, Mike Quinones, Dawn Spinhirne-Martin

Meeting called to order: 7:02 pm

Minutes from last meeting

Minutes from last meeting read. Motion to approve minutes from last meeting. Motion seconded. Motion approved.

Treasurer's Report

Jackie presented the treasurer's report.

Recap of Dumpster Days & Firewise Event

Next year, have volunteers direct people to load starting with the back dumpsters first. Adjust hours next year to start at 9am. On Sunday, end at 4pm and then have additional cleanup volunteers from 4-6pm.

Approximately 40 people attended the Firewise Event and luncheon in addition to the vendors and sponsors. Taco truck was successful. On Top Roofing is expanding their building and their parking lot might not be available next year. Explore ideas on other locations and possibly moving it closer to the dumpster days area.

The kids loved Smokey the Bear. The arch was a good addition.

Next year, contact Basin Rec to reserve use of the wood chipper.

HOA Storage

Need to price awnings/tent and table to use for Dumpster Days and Firewise Event. We are running out of volunteer storage space, so we need to investigate additional locations for storage

Commission Meeting Update

A new station is being built on Kearns that will be a logistic station with a full time mechanic. The Summit Park Fire Station will be used temporarily as a mechanic space. New asphalt has been put in front of the station and they will be doing additional remodeling work on the inside.

Signage

New signs ordered for "Firewise Landscaping" and "Fire Adapted Home" to put in lots and areas that are good examples of defensible space to draw attention to the work being done.

Board Shirts

Investigate cost of ordering logo embroidered polo shirts for board members to wear to community events. Have logo with "Summit Park HOA Board" and moose image. Motion to purchase shirts for up to \$25 each. Motion seconded. Motion approved.

Action item: Jackie and Rob to get quotes and place order.

Action item: Mike to ask Chris to send Dawn a good copy of the logo

Traffic Committee Update

Committee has 4 members now and met with county engineer to discuss traffic studies. Data was taken with the sign and without the sign being visible. The committee is working on suggestions for the next steps for the neighborhood.

The neighborhood is allowed to put up our own signs encouraging people to slow down. If we build the signs, then the county will put them up for us.

Action item: Traffic committee to make moose signs & design “slow down” signs

Monthly Fire Mitigation Education & Forest Cleanup Event

Six people showed up in May and about 15 in June. Bob and Jess from Basin Rec attended in June to meet with residents. Basin Rec is very supportive of residents doing cleanup work. Basin Rec now manages the area and can provide keys to the gates so that we can continue to do cleanup work farther up the trails. Basin Rec can also provide workers and trucks to collect and bring down the piles of wood. Basin Rec has access to the county wood chipper and we can use it for future events.

Action item: Rob to invite Jess to next board meeting to discuss ways Basin Rec and HOA can partner to do this and discuss options to finish the fuel break. Also invite Jess to speak at November community meeting about fire mitigation techniques.

Action item: Mike to send fuel type & fire risk maps to Dawn to post on website and Facebook.

Open Board Spots

Fran Craigle and Shea Kilinghoffer to join as board members starting at the next meeting.

Park Lark Newsletter

Email to residents to solicit articles for the Park Lark. Possible topics:

- Dumpster Days recap (Charlie)
- How to create defensible space with simple bullet points
- Reminder of tree bounty
- Announce November community meeting
- Call for volunteers to join board
- Article about forest cleanup activities
- Sponsorships or Advertisements – No Worries, On Top Roofing, Foam Solutions
- Facebook and website
- Architectural Committee update
- Article from Basin Rec.

Next Newsletter Topics:

- PC Chipping Reminder
- Park Lark call for articles
- Action item – Rob to send Dawn note on Woodland resurfacing project to post on Facebook

- Action item – Mike to ask Low Stump about discount for residents in exchange for notice in email or Park Lark
- Schedule Next Meeting – Wednesday August 12th at Mike's house

Meeting adjourned at 8:30