

**Summit Park HOA Board Meeting**  
**March 25, 2015 7:00 pm**  
**Rob's House**  
**Minutes**

Meeting called to order: 7:14 pm

Attendees: Rob Phillips, Jackie Silva, Dawn Spinhirne-Martin

**Minutes**

Read minutes from last board meeting. Motion to approve. Seconded. Approved.

**Treasurer's Report**

Reviewed treasurer's report.

Dues letter being prepared for mailing. Will also send notice via email.

**Architecture Committee Report**

Currently reviewing one set of building plans

**2015 Events**

- Community Weekend – June 13 & 14th
  - Dumpster Days
    - Invite timberline to participate
  - Firewise Award celebration
  - Bill Silva to do foam defense demonstrations
  - BBQ
  - Entryway cleanup during BBQ
  - Volunteers Needed
    - Set up the volunteer signup sheet for Dumpster Days volunteers, BBQ volunteers, entryway up volunteers
  - Start email notices in April
    - Include reminder that dues must be paid in order to participate in dumpster days
- Community Fire Mitigation Event
  - Get community volunteers to do fire project
  - Snyderville Basin is supposed to maintain the trails
  - HOA is responsible for and has permission to maintaining the firebreak; check insurance policy for liability coverage; draft liability waiver
    - Action item: Jackie to call insurance agent regarding liability coverage for volunteers to do informal, light duty trail maintenance.

- Set up regular schedule of community trail maintenance with pizza dinner; Starting May 27<sup>th</sup> and the last Wednesday of every month through August. Plan for 6-8pm
  - Action item: Rob to draft short message to announce first event to include in email newsletter and post on facebook/website
  - Hold notice until liability issue resolved

#### Firewise Update

- Mike met with Low Stump to assess beetle kill trees and requested quote.
- Once we have quote, we will determine strategy and approach residents

Schedule Next Meeting: Wednesday April 22nd at 7pm. Jackie's house: 90 Matterhorn Terrace

Meeting adjourned: 8:10pm