

Summit Park HOA Board Meeting
October 7, 2014 7:00 pm
Minutes

Attendees: Rob Phillips, Nancy Bond, Charlie Stuart, Kay Kunkle, Dawn Spinhirne-Martin, Chris Quinones, Mike Quinones

Meeting called to order: 7:04 pm

Approve Minutes from last meeting

Nancy made motion to approve minutes. Seconded by Rob; Approved.

Treasurer's Report

Nancy reviewed the Treasurer report. Nancy to put together list of responsibilities to pass along to the new treasurer.

The budget was \$17,061 but we've only collected \$15,143.22 so far this year. We expect to get additional dues payments at the November meeting, but not reach the revenue budget that was set based on last year's dues receipt.

QuickBooks Transition

Action item: Dawn to research QuickBooks options & schedule night with Nancy & Chris to do transition

Firewise Updates – Mike & Rob

Update on priority list & bids for Firewise projects

Firewise application expected to be approved soon so we can have the ceremony and acknowledgement next spring. This will put the neighborhood on the preferred list to receive funding from the Federal Government to help State and County do projects.

Basin Recreation manages the Fire Break property for the county now. Basin Recreation is not responding to inquiries about getting permission to do the maintenance.

Majority of PCFDs funding for the Chipping Program was utilized in Summit Park.

Builders are not chipping or clearing cut wood from properties. Mike has contacted all the builders to request the wood debris to be removed from the lots prior to the snow.

Bus Survey

Reviewed bus survey results. Park City Transportation Services runs the bus services.

Action item: Kay to find out when the next transportation meeting is and notify board for those who may be able to attend.

County Updates - Liana

Trail Update (Weilenmann School to Summit Park)

The path is currently only separated from the highway by a small wire fence. Residents are concerned about accidents bringing vehicles down the embankment and into the path. Cynthia Jones is preparing a petition to ask that the path not be considered completed until a more substantial rail or concrete barriers between the highway and the trail.

Action Item: Dawn to follow-up with Cynthia to get update and share with residents on website if action is still needed

Speed Sign on Parkview

Resident, Debbi Fugal, is petitioning the county to do a traffic calming study and to encourage them to put up more of the traffic signs. HOA provided letter to support the calming study.

Burnt-out House

HOA to continue to encourage the county to enforce the code and remove the structure

Open Board Positions - Nominations

Lauren O'Malley has volunteered for Architectural Committee Chair. Continue to look for additional committee members.

Action item: Charlie to contact Lauren to get bio to share/read at the meeting prior to the vote

Action item: Dawn to send out specific email just about the open treasurer spot

November Community Meeting – Wednesday November 12th; 7pm;

Include on the agenda:

- Introduce candidates and vote on new board members.
- Recap of the year – Chris
- Treasurer Report – Nancy

Plan to have the same format and provide pizza, drinks, and snacks.

Action item: Chris to follow up with No Worries to confirm the space for the date

Action item: Dawn to create ballot template with current candidate name and blank

Action item: Dawn to post date on the website

Park Lark Newsletter - Determine articles/content

Reminder of planned schedule:

Oct (second week) – mail Park Lark

Nov (2nd Wednesday) – Community Business Meeting – on-site ballots for voting

Dec 15th - ballots due and counted

Wildlife & Moose Awareness article – Nancy

Bark Beetles – Mike

Low Stump article on services – Mike

President's Letter – Chris

CC&Rs & what they are – Kay

On Top Roofing to write blurb on new roof type to prevent ice damns – Chris

Architectural Committee Happenings – Charlie

Driving Tips/Slow down – Debbi Fugal

Dumpster Days Recap, if we need to fill space – pull from website

Recap of money spent by PCFD on chipping in Summit Park - Mike

Include notices on:

Dues Payment Reminder

Reminder about tree bounty

Facebook & website addresses

November Community Meeting dates

Advertisements:

On Top Roofing

No Worries Café

Sinclair

Low Stump

Articles due to Chris by Sunday 10/12. Chris to format Park Lark and send to Nancy by Tuesday 10/14. Nancy will coordinate printing and mailing by Thursday 10/16.

Website – Real Estate Listing Page

Realtors can post listing on website for \$50 per advertisement on website.

Action item: Chris to contact Sprocket regarding changing the Real Estate listing page to be a bulletin board style page that can accept photos of the property and link to main listing.

Open floor for New Business

Schedule Next Meeting: Nov 5th, 7 pm at Dawn's house

Meeting adjourned: 8:50 pm