

Agenda: July HOA Meeting, July 18

Attendees: Fran, Jackie, Mark, Mike, Megan, Melanie

Action Items:

- Jackie to send letterhead to Mike
- Mike to draft HOA letter of support for traffic committee/surveys - send to the group for input
- Megan to follow up with neighbor about motorcycle/ATVs - suggest starting a conversation with those individuals
- Mike to confirm a time/location for Firewise event in August
- Melanie to send information on food truck as a potential option for Firewise event
- Mike and Megan to work on finding a time to hang kid signs
- Mike to look into more permanent signs for Dumpster Days
- Mark to follow up with rental percentages and ideas on how we can track that number
- Megan to get estimate for website updates
- Mark to bring an updated list of active listings to each HOA meeting so we know which houses should be going through the HOA for transfers
- ALL to submit suggestions/recommendations to Lauren for the Summit Park welcome package
- Mark to introduce himself/the HOA to the Moose Café
- Megan and Jackie to work on handing out remaining stickers around the neighborhood
- Megan to add Park Lark to the August agenda
- Megan to announce Mark as new president on the website
- Megan to update contact information on the website
- ALL - save the date for August meeting happening Monday, August 14 at 7pm

Recap Notes:

- Treasurer's Report
 - \$3,150 brought in during Dumpster Days - cost was \$3,113
 - Jackie is working on collecting addresses that came in with the dues slips and adding them to the database
 - Breakdown of dues paid:
 - 737 total payable lots:
 - Plat A: 70 of 125 lots
 - Plat B: 30 of 55 lots
 - Plats C-M: 195 of 557 lots
- Updates on Architectural Committee
 - Lauren was not able to attend, so pushing back to August meeting
- Updates on Traffic Committee/Efforts
 - Update from Fran and Mike
 - Asked the HOA to collaborate to draft a letter of support
 - Crestview and Aspen Drive - surveys on both
 - Mike to draft letter, send to the HOA for review
- Community Events:
 - Debrief on Dumpster Days - what went well, what could improve?
 - We will need an extra dumpster next year - had to turn a green dumpster into a regular dumpster this year
 - Cut off the "take" pile early on Sunday so we don't have to haul so much to donation sites/into the dumpsters at the end of the event
 - Firewise Event
 - Shoot for August - getting into the fire season
- Other Updates/Discussion Points:
 - Kid Signs - Next Steps
 - Megan and Mike to work to get those hung. Proposed location for 7 signs:
 - Aspen Drive - Fran's yard if needed
 - Parkview - near the blind intersection
 - Parkview coming down
 - Maple near the curb
 - Crestview Lane on the corner

- Motion to make more permanent firework signs - PASSED
 - Over \$75/each - needs to be further approved
 - "Protect our community. No fireworks or open flames."
- Also want to see about getting more permanent signs for Dumpster Days
 - Mike to look into the dumpster days signs
- Rentals in SP
 - We should keep an eye on the percentage of rentals vs. homeowners
 - If you get to a certain percentage of rentals vs. owners, banks will not lend FHA loans
 - Most HOAs regulate the percentage
 - Only relevant to long term rentals
 - Mark to look into what the percentage is and how we could potentially track
 - Not an issue now, but something we should be collecting information on as we can
- Website Updates
 - Megan to check with the original company that set up the website to see about updating the layout
- Transfer Fee
 - Motion to change to \$100 - PASSED
- Ideas for August newsletter
 - Firewise donations
 - Reeducating people about the HOA, CC&Rs
- Welcome to Summit Park packet
 - Everyone submitting changes/ideas to include in there
- Mark to introduce the HOA to The Moose Café
- Neighborhood stickers
 - Jackie and Megan to team up and drop off stickers around the neighborhood
- Park Lark - add to the agenda for August's HOA meeting
- Roles and Responsibilities of board members
 - Megan - secretary, check the email account, communications, website/blog, social media, newsletters
 - Mike - safety, firewise, working with the state and county, information
 - Mark - real estate issues, President - announce on the website
 - Jackie - treasurer, monthly reports, database updated, transfers, dues, dumpster days
 - Fran - traffic committee, signs, dumpster days and board member
 - Melanie - Graphic design, can help Megan with communications
- August Meeting: Monday, August 14 at 7pm